

Galigamuwa Pradeshiya Sabha

Deed Summary Extract Copy

Submitted to change the property title mentioned in the assessment register

1. Deed number & date	
2. Name of the Notary	
3. Nature of the deed	
4. Name & address of the granter	
5. Name & address of the grantee	
6. Boundary & location of the land	
7. Whether the permission is granted for amendment	
8. Street avenue or Village name	
9. Assessment number	
10. Other matters	

I hereby certify that the above is a true extract of the document relating to the assessed property.

.....
.....

Notary's name & address
(In clear letters)

A stamp of Rs.25.00
Notary Public (Signature)

Report of the Revenue Administrator

Date :

.....
Signature

Report of the clerk in charge of the subject (As mentioned in the document)

1. Street: 5. Property description:
.....
2. Assessment number :
3. Name of the owner:
4. The amount of assessment tax due:

Date :

.....
Subject clerk

Recommendation of the Secretary

I recommend /do not recommend the change of title due to the following reasons.

Date :

.....
Secretary

The change of title approved/ not approved.

Date :

.....
Chairman

Noted on thepage of the Assessment register.

Date :

.....
Subject Clerk

Galigamuwa Pradeshiya Sabha

My number:

Application for the amendment of name in assessment register

1) Personal information.

- (a) Full name of the applicant :-
- (b) Identity card number :-
- (c) Mobile number :-
- (d) E mail address :-
- (e) Postal address :-

2) Property information.

- a) Assessment tax number related to the property & the street:-.....
- b) Address of the property :-
- c) Name of the previous owner :-
- d) Name of the present owner :-
- e) Address of the present owner :-

Note :

Along with this, the following documents should be submitted.

- a. Extract from the deed certified by a Notary Public
- b. Photocopy of the deed
- c. Photocopies of surveyor plan
- d. 30 years of relevant folios (originals)
- e. Pedigree (Original)

3)

- a) Assessment tax applicable to this property has been paid/Not paid/ Not applicable
- b) Water tax paid/Not paid/ Not applicable
- c) Garbage tax paid/ Not paid/ Not applicable
- d) Business tax paid/ Not paid/ Not applicable

I certify that the above information is true and correct.